

**Fundraising Policy**  
**Illusions Rhythmic Gymnastics**  
**March 2016**

No individual athlete or group of athletes, coach or parent/guardian will apply or solicit funds from any organization, fundraise or seek donations or sponsorships, without obtaining advance approval of the Executive Committee of Illusions Rhythmic Gymnastics ("Illusions" or the "Club") Advance approval can be obtained by emailing or otherwise contacting the Fundraising Coordinator, who will then raise the matter with the Executive.

Illusions requires parents/guardians soliciting donations and sponsorships on behalf of the Club to do so in a respectful manner, as they are acting as an ambassador for the Club. No extreme pressure or duress should ever be placed on a potential sponsor or donor by a member or representative of our Club. Benefits to the sponsors/donors (receipts available, public awareness of donation, how donation/money will be used) will be clearly outlined prior to accepting the funds or in-kind donation. If the donation has certain stipulations from the donor to be used for a specific purpose, then the Executive Committee will decide in advance whether to accept the funds and distribute them in the manner deemed by the donor.

**Sponsorship**

Any and all sponsors must be approved in writing by the Executive Committee, and the nature of any corporate or other sponsor's business must align with our Club's Mission Statement, philosophy, as well as, the culture of Rhythmic Gymnastics. The Executive Committee will make best efforts to accept sponsorships from corporations and organizations that align with, and are not contradictory to, the Club's Mission Statement, philosophy and culture.

Sponsors will provide funding to the Club for the benefit of all registered participants in the Club. No athlete or group can be sponsored individually for their sole benefit without pre-approval of the Executive Committee. Without such pre-approval, only sponsors who benefit the entire Club will be approached for support.

All decisions concerning sponsorships are solely at the discretion of the Executive Committee, with all decisions being final.

**'Club' Fundraising - Includes Recreation and Competitive**

ALL FUNDRAISING EFFORTS NEED TO BE APPROVED BY THE EXECUTIVE COMMITTEE IN ADVANCE OF THE EVENT AND MUST ALIGN WITH THE CLUB'S MISSION STATEMENT, PHILOSOPHY AND CULTURE.

Monies raised from these events will be used to benefit the entire Club which will include equipment, technical director salary, professional development for coaches and any other costs deemed appropriate by the Executive Committee. Support from each of the athletes and their families is expected and counted on for these events.

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**'Competition' Fundraising - Atlantics, Easterns, Invitationals**

Fundraising for travel expenses, competition fees or financial assistance for participating athletes and their families will be conducted by the parents and athletes who wish to participate in the execution of the fundraising events. Only those families who participate in the actual event will benefit from the funds raised. In the event that a surplus is raised for any particular competition, those monies will be directed back to the Club.

ALL FUNDRAISING must first be approved by the Executive Committee at least 30 days in advance of the planned event, except in special circumstances in which the approval can be facilitated in less than 30 days. The procedure is for a chosen parent/guardian to present the idea to the Executive Committee for a decision via the Fundraising Coordinator

For each Competition Fundraising Event, the following will be required: 1) written confirmation from participating families that they understand the time and monetary (if applicable) commitment required for the event, 2) written confirmation from the non-participating families that they understand there will be no financial assistance shared with them from this event and 3) an accounting summary at the end of the event (within 7 days) to be presented to both the families of the athletes participating in the event and to the Executive Committee. This summary will include the amount of seed money received from each family, total monies raised by athlete (if known) and the amount to be disbursed to each family.

For the above, written confirmation may be in the form of an email or a signature on a document which confirms their full participation or waives their entitlement to funds raised. Families can decide which events they would like to participate in based on the competition (Atlantics, Easterns, Invitational), but not the individual event as some competitions will require one or more smaller events to raise the money required.

Monies (cash) raised by these events can be held by the Fundraising Coordinator until the funds need to be disbursed. Any cheques made payable to the Club for a particular event must be identified as such to the VP of Finance so that the exact amount in cash can be made available to the Fundraising Coordinator in time for disbursement.

**Failure to adhere to Club Policy:**

If any athlete, parent or guardian is deemed by the Executive Committee to have failed to comply with the above policies, the following may apply:

1. Possible removal or reduction of practice time.
2. Possible removal of the person(s) (from the club) or suspension.
3. Possible forfeiture of some or all of funds raised.
4. Any other consequences the Executive Committee deems necessary.

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The Executive Committee, at its discretion, will decide on a case by case basis if any person (as above) has failed to adhere or comply with policy, and what, if any, action needs to be taken as a result.